

FORUM OF ARCHITECTS OF THE BLACK SEA REGION (FABSR) TERMS OF REFERENCE

Preamble

The authorized representatives of the National Organizations of Architects from the Black Sea Region countries established the Forum of Architects of the Black Sea Region (hereinafter referred to as “the Forum”) on 12 October 1995 as an international non-political, voluntary, public organization.

The main purpose of the Forum is to combine professional efforts of architects of the Black Sea Region with the purpose of attaining the region’s cultural, ecological, social, economic well-being.

Membership

Membership to the Forum is open to National Organizations of Architects from all countries involved in the Black Sea Economic Cooperation (BSEC), as well as of other interested countries covered by the enlarged definition of the Black Sea basin. New membership requests and voluntary termination of Forum memberships shall be submitted to the Forum Presidency decided at the Forum Conference.

Fees and Costs

There shall be no annual fee for the Forum membership. The Forum Members shall be responsible to cover the costs of the organization of the annual Forum Conference and any other FABSR related activities during their Term Presidency.

Term Presidency

The Members willing to undertake the next Term Presidency of the Forum shall inform the FABSR Term Presidency about their candidacy. The new Term Presidency shall be voted and approved during the Forum Conference.

Before voting, the candidates to the Term Presidency shall distribute their programs to the Forum Members and present it during the Forum Conference. This program will include a clear indication of the proposed activities, as well as a tentative date and place of the next Forum Conference.

The duration of Term Presidency is 2 years. The responsibilities of the Term Presidency shall cover:

- Maintaining effective coordination among the Forum Members with regular communication and correspondence;
- Updating the contact information of the Forum Members;
- Developing and regularly updating the FABSR official website;
- Coordinating common projects among the Forum Members, as well as the exchange of exhibitions and publications;
- Establishing regular contacts with regional authorities, institutions, organizations in order to serve for the purposes of the Forum.

Secretariat

The Permanent Secretariat of the Forum shall be hosted by a Forum Member to be approved by the Forum Conference. The duration is 4 years and can be prolonged by the decision of the Forum Conference. The Permanent Secretariat shall maintain continuity in the Forum during the change of the Term Presidencies. It will carry out all necessary communications among members, ensuring that all Forum Members received official decisions, questions, announcements and invitations.

The Term Presidency of the Forum shall also establish a secretariat in its own country during its administrative period and will announce to the Members a contact person for all communication and coordination purposes. The Term Presidency will realize its communication, publication and organization activities through this secretariat.

Languages

The official language of the Forum is English. The Forum Conference and all its parallel activities shall provide English and Russian simultaneous translation.

Forum Conference

The Forum Conference is hosted by the Forum Member that undertakes the Term Presidency. The Term Presidency shall be responsible for realizing at least one event during the end of its term, before handing over the Term Presidency to another Member.

The Conference shall be chaired by the President of the Forum Member currently undertaking the Term Presidency.

The Conference shall be authorized to take formal decisions on submitted proposals if attended by two-thirds of the Members of the Forum. Decisions shall be taken by a simple majority vote of the Members present and voting. Each Member Country shall have one vote. In case of equal votes the Chairman's vote shall be decisive.

The Term Presidency shall also be responsible for the organization of parallel activities such as exhibition, thematic panel or symposium during the Forum Conference.

Signed by authorized representatives of National Organizations of Architects in the Black Sea Region on 16 May 2009, in Trabzon

ARMENIA – Union of Architects of Armenia

AZERBAIJAN - Union of Architects of the Azerbaijan Republic

BULGARIA - Union of Architects of Bulgaria

GEORGIA - Georgian Union of Architects

ROMANIA- Order of Architects of Romania

RUSSIA - Union of Architects of Russia

TURKEY - Chamber of Architects of Turkey

UKRAINE - National Union of Architects of Ukraine